

Speak Up Stand Out:
Elevate Your Career with Powerful Communication Skills
(16 hours workshop)

Workshop Agenda

This 16 hours workshop is divided into 8 hours x 2 days (Weekend).

- **Day 1 - Building the Foundation (4 hours):**
 - Business English essentials for spoken communication.
 - Effective writing for clear and concise presentations.
 - Public speaking fundamentals: overcoming stage fright, body language, vocal techniques.

- **Day 1 - Mastering the Presentation (4 hours):**
 - Crafting compelling presentations with engaging content and structure.
 - Storytelling for impactful presentations.
 - Effective delivery techniques for confident presentation delivery.
 - Q&A sessions - handling tough questions.

- **Day 2 - Communicating for Influence (4 hours):**
 - Negotiation skills: persuasive communication and win-win solutions.
 - Emotional intelligence for effective communication.
 - Meeting management: leading productive and focused discussions.
 - Giving and receiving constructive feedback.

- **Day 2 - Advancing Your Skills (4 hours):**
 - Product demonstrations: presenting persuasively and engagingly.
 - Business seminars: clear communication for knowledge sharing.

 - Confidence building strategies for powerful communication in all situations.

RGB Training Services: ISO 29993:2017 Certified Company

Gujarat – Vadodara; Maharashtra – Pune

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Workshop Takeaways:

- Gain hands-on experience through case studies and group activities.
- Earn a certificate of completion upon successful participation.

Who Should Attend?

- Level 2 corporate employees
- Level 1 corporate employees
- Freshers
- Anyone from the corporate sector who wants to master communication skills

Deliverables:

- Certificate of Completion - Physical + LinkedIn
- Workbook exercises, pre-tests, evaluation sheets
- Psychometric test results on emotional intelligence

Register Now!

Limited seats available – to ensure quality training!

Register & Pay to book your slot: <https://rzp.io/i/K3U7N6yV>

Don't miss this opportunity to gain valuable skills and knowledge to be a master communicator and mediator!

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